



Dear Child Care Providers:

The statewide New Mexico Kids Child Care Resource and Referral Service (New Mexico Kids CCR&R) is a program designed to help all New Mexico families find quality child care. In addition, they offer technical assistance to both parents and providers who have questions regarding their child's growth and development. All services are free to the provider and the families served.

We would like to have information on all licensed programs available to families looking for child care. As a CYFD state licensed home or center, you are included in the New Mexico Kids CCR&R database and families are referred to your program. All licensed programs are already listed on the [NewMexicoKids.org](http://NewMexicoKids.org) website by zip code. Submitting specific information about your program in the **New Mexico Kids CCR&R Referral Service Application/Renewal** form will help ensure that you only receive calls for the type of care you offer, for example the days, hours, and ages you serve. Programs that always have a waiting list should indicate that information on the application.

Here is what is needed from you:

- Read the New Mexico Kids Child Care Resource & Referral Policies
- Complete the Provider Application/Renewal (no blank spaces, please)
- Sign and return the Referral Service Application/Renewal form along with your licensing application

That's it! Your **Referral Service Application/Renewal** form will be sent to New Mexico Kids CCR&R within the month. Once the application/renewal has been received at New Mexico Kids CCR&R, they may call you to review the information you have provided and update your program information in the database. You will be asked to complete the Provider Application/Renewal on an annual basis with your licensing renewal in order to keep information in the New Mexico Kids CCR&R database as up-to-date as possible.

If you have any questions, please contact New Mexico Kids CCR&R directly at 277-7900 in the Albuquerque area or toll-free (1-800-691-9067) statewide so that they can answer any specific questions that you may have about the application.

Thank you!

Child Care Services Bureau,  
Office of Child Development, and  
New Mexico Kids Child Care Resource and Referral